

These are general guidelines only and more information may be required on a case by case basis

Required Documents for Building Permit Application

- Fully completed application form, including required schedules
- Comprehensive site plan
- 1 complete set of construction drawings
- Owner Authorization form, if applicant is not property owner
- Signed General Commitment to Review, if applicable

***** All forms, permit documents and construction drawings, to be submitted electronically in PDF Format Only**

Site Plan Requirements

A comprehensive site plan showing:

- a. Building layout on farm, including proposed location of construction
- b. Distance from proposed construction to roadways, and lot lines
- c. Any water courses, municipal drains or field tiles within 100 feet of construction
- d. Location of well and septic system
- e. Location, height and or depth of both overhead and underground hydro lines

Vertical Silos: Required Documents

1. General Commitment to Review signed by the property owner and the Professional Engineer who stamped the plans for base construction

Bunker Silos: Required Documents

1. Professionally engineered plans and the General Commitment to Review signed by the property owner and the Professional Engineer who stamped the plans
2. If the structure has any unique features such as a roof system, please contact the building department

Storage Buildings: Required Documents

1. If building exceeds 6,458ft² in size, professionally engineered design is required
2. If the proposed structure requires professional engineering, a General Commitment to Review signed by the P. Eng. and the property owner is required

Where to apply for a building permit?

Please submit your complete application in PDF format to building@get.on.ca

For more information please visit:

<https://www.get.on.ca/living-here/building-permits-and-inspections>

Cost of building permit

Please see Schedule “A” of By-Law 13/2018 for applicable building permit fees. These fees cover all plans review, building permit, and resulting inspections. Note: All fees and charges listed herein are payable upon collection of the Building Permit.

Questions?

Contact the Building Department for assistance:

Phone: 519.856.9596 X 114 Email: building@get.on.ca

Zoning

All structures must meet the requirements for the zone in which it is located. If you are unsure of the zoning on your property, please call the Planning Department 519.856.9596 X 112

Grand River Conservation Authority

Is your property under the GRCA’s regulated area? Property owners are encouraged to check their property at www.grandriver.ca before applying for a building permit; additional permission from the GRCA may be required for you proposed construction.

CALL BEFORE YOU DIG – IT’S THE LAW!

Planting a tree, building a deck or a fence? Contact ON1Call first to get a locate so you can dig safely. Remember, you are liable for any damage or injury caused by interfering with buried infrastructure. Request your free locate online or call 1-800-400-2255, open 24 hours a day, 7 days a week!